

**UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA**

UNITED STATES OF AMERICA,

Plaintiff,

vs.

BARBARA JEAN DENNIS,

Defendant.

Case No. 2:10-cr-00091-KJD-GWF

ORDER

This matter is before the Court on Defendant's Letter to the Clerk of Court (#269) filed on March 7, 2016. Defendant requests the Clerk of the Court add an email address to the CM/ECF service list so that she may receive documents as soon as they are filed with the Court. Defendant also requests that she be sent a copy of all documents filed since February 17, 2016.

The Court will allow Defendant to add an email address to the CM/ECF service list and to file all future documents electronically only after Defendant has demonstrated a basic understanding and familiarity with the CM/ECF filing system. Accordingly,

IT IS HEREBY ORDERED that Defendant's requests in her Letter to the Clerk of Court (#269) are **granted** as follows:

Defendant must comply with the following procedures in order to activate her CM/ECF account:

- a. On or before **April 14, 2016**, Defendant must provide certification that she has completed the CM/ECF tutorial and is familiar with Electronic Filing Procedures, Best Practices, and the Civil & Criminal Events Menu that are accessible on this court's website, www.nvd.uscourts.gov.
- b. Defendant is not authorized to file electronically until said certification is filed with the Court within the time frame specified.

1 c. Upon timely filing of the certification, Plaintiff shall contact Robert Johnson at the
2 CM/ECF Help Desk at (702) 464-5555 to set up a CM/ECF account.

3 **IT IS FURTHER ORDERED** that the Clerk of the Court shall provide Defendant with a
4 copy of all documents filed with the Court since February 17, 2016, except for documents filed by
5 Defendant.

6 DATED this 15th day of March, 2016.

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9 GEORGE FOLEY, JR.
United States Magistrate Judge